## Michigan Virtual Charter Academy

# Learning Coach Strategy: Organization



# STUDENTS SHOULD HAVE ONE NOTEBOOK PER SUBJECT

Math

Literature

GUM

Vocabulary

Composition

Science

History

Art

#### **Create Habits!**

- Expect proper note taking, in the correct notebooks.
- Lay out materials in the morning.
- Read the "Advanced Prep" information at the bottom of each day's plan and follow through with the preparation.
- Notice a problem? Correct it now—don't let it slide.

# Tips and Tricks to Help Stay Organized

Science experiment materials, art paints and tools, math text book, history text book, student guide books, learning coach guide books, pencils, paper, notebooks, computer, printer, and more!

How can you keep you and your 6th grader organized? Organization does not always come easy. It takes practice and some trial and error. However, it is important that you and your student find a procedure to keep your work space and calendar organized.

Here are some recommendations:

- Find a space in your home that can be dedicated to just school.
- Ensure your student has enough table space to write in a notebook, while sitting at the computer.

- Find shelf space to keep books and materials together. Cheap bookshelves can be found at Walmart or Biglots.
- Put all of the same subject materials together. Put them into the same bin, basket, or shelf.
- Ensure all school supplies can be found in the same place. Make sure pencils, pens, highlighters, erasers, paper, and notebooks are all available
- If your wall space provides enough room, put up some corkboard to post important documents—like the 6th grade monthly calendar, and due dates for Study Island topics.

♦ Is something causing stress in you or your child's day? Talk to your homeroom teacher. He/ she can help identify the problem and create a plan to help reach a resolution.



Set up a dedicated school workspace, that is comfortable and neat.

### **Connect with other Learning Coaches**

There are many avenues for you to reach out to other learning coaches to share ideas. One of these places is through Facebook. MVCA and K12 both have their own Facebook pages that are easily found through the search bar in Facebook. You can post questions or ideas that you have to get feedback from

other learning coaches, K12 staff, and teachers.

There is also a Parent Network available through K12. You can find information on upcoming workshops and community connections on the site, linked to the right.

http://mvca.k12start.com/for-parents/parent-support-clubs-and-community/

